



Board of County Commissioners Agenda Request



Requested Meeting Date: 2-27-24

Title of Item: Final Contract Payment (#20221)

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: John Welle	Department: Highway Department	
Presenter (Name and Title): NA	Estimated Time Needed: NA	
Summary of Issue: Authorization by the following resolution is requested to make final payment to Marvin Tretter, Inc. - Pierz, MN in the amount of \$7,992.79 for Contract No. 20221, which included a bridge (culvert) replacement on 490th Lane (Waukenabo Township road). Waukenabo Township has approved final payment of the contract. The final contract amount of \$304,279.33 is 3.72% above the bid amount of \$292,965.50. The additional cost was due to increased quantities of geotextile fabric, aggregate surfacing, aggregate bedding, and muck excavation.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve resolution		
Financial Impact: <i>Is there a cost associated with this request?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping?</i> \$ 7,992.79 <i>Is this budgeted?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

Contract Number: 20221
 Final Pay Request Number: 4

Project Number	Project Description
SAP 001-599-042	Culvert Replacement for Waukenabo Township

Contractor: Marvin Tretter INC. 26389 233rd.st. Pierz, MN 56364	Vendor Number: 9457 Up To Date: 12/23/2023 Warrant # _____ Date _____
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Contract Amount		Funds Encumbered	
Original Contract	\$292,965.50	Original	\$292,965.50
Contract Changes	\$408.00	Additional	N/A
Revised Contract	\$293,373.50	Total	\$292,965.50

Work Certified To Date	
Base Bid Items	\$303,871.33
Contract Changes	\$408.00
Material On Hand	\$0.00
Total	\$304,279.33

Project	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
SAP 001-599-042	\$5,000.00	\$304,279.33	\$0.00	\$296,286.54	\$7,992.79	\$304,279.33

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$5,000.00	\$304,279.33	\$0.00	\$296,286.54	\$7,992.79	\$304,279.33
Percent: Retained: 0%			Percent Complete: 103.72 %		
Amount Paid this Final Pay Request: \$7,992.79					

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

 John Welle – P.E. No. 24340
 Aitkin County Highway Engineer

 Date

 Kirk Peysar
 Aitkin County Auditor

 Date

 Marvin Tretter Inc.

 Date

 Account Number

Project No. : SAP 001-599-042
Final Pay Request No. : 4
Contract No.: 20221

Certificate of Final Contract Acceptance
Final Voucher Number: 4

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated _____ Signature _____ County/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$304,279.33 and agrees to the amount of \$7,992.79 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor: Marvin Tretter INC. By _____

And _____ And _____ State of ,

On This _____ Day _____, _____, Before me appeared _____ To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed

(Corporate Acknowledgment)

_____ And _____, to me personally known, who, being each by me duly sworn

each did say that they are respectively the _____ and _____ of the

_____ Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

_____ and said _____ and _____

acknowledged said instrument to be the free act and deed of said Corporation.

Notarial My Commission as Notary Public in _____ County

Seal Expires _____ Signature _____

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

Aitkin County Highway Department
1211 Air Park Drive
Aitkin, MN 56431

Contract No: 20221
Final Pay Request No. 4

**Aitkin County Highway Department
Certificate of Final Acceptance
Board Acknowledgment**

Contract Number: 20221
Contractor: Marvin Tretter INC.
Date Certified: 12/23/2023
Payment Number: 4

Whereas; Contract No. 20221 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of Aitkin County Highway Department and authorize final payment as specified herein.

State of

I, _____, Aitkin County Auditor, within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20__

At _____,

Signed By _____

Aitkin County Highway Department

(SEAL)

Contract Payment Summary				
Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2022-10-09	\$242,757.33	\$12,137.87	\$230,619.46
2	2022-10-31	\$56,522.00	\$2,826.10	\$53,695.90
3	2023-02-06	\$0.00	(\$11,971.18)	\$11,971.18
4	2023-12-23	\$5,000.00	(\$2,992.79)	\$7,992.79

Contract Funding Category Summary						
Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
SAP 001-599-042 Approach		\$152,802.73	\$0.00	\$146,324.71	\$6,478.02	\$152,802.73
SAP 001-599-042 Structure		\$151,476.60	\$0.00	\$149,961.83	\$1,514.77	\$151,476.60

Contract Funding Source Summary					
Accounting Number	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
005	Town Bridge	\$7,892.79	\$283,373.50	\$282,965.50	\$294,279.33
009	Township	\$100.00	\$10,000.00	\$10,000.00	\$10,000.00

Project Payment Summary					
Project	Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
SAP 001-599-042	1	2022-10-09	\$242,757.33	\$12,137.87	\$230,619.46
SAP 001-599-042	2	2022-10-31	\$56,522.00	\$2,826.10	\$53,695.90
SAP 001-599-042	3	2023-02-06	\$0.00	(\$11,971.18)	\$11,971.18
SAP 001-599-042	4	2023-12-23	\$5,000.00	(\$2,992.79)	\$7,992.79

Project Funding Category Summary						
Project	Funding Category Name	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
SAP 001-599-042	SAP 001-599-042 Approach	\$152,802.73	\$0.00	\$146,324.71	\$6,478.02	\$152,802.73
SAP 001-599-042	SAP 001-599-042 Structure	\$151,476.60	\$0.00	\$149,961.83	\$1,514.77	\$151,476.60

Project Funding Source Summary					
Project	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
SAP 001-599-042	005	\$7,892.79	\$283,373.50	\$282,965.50	\$294,279.33
SAP 001-599-042	009	\$100.00	\$10,000.00	\$10,000.00	\$10,000.00

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 001-599-042	1	2051.501	MAINT & RESTORATION OF HAUL ROADS	LS	\$1,250.00	1	0	\$0.00	1	\$1,250.00
SAP 001-599-042	2	2105.504	GEOTEXTILE FABRIC TYPE 5	S Y	\$3.00	512	0	\$0.00	1742.94	\$5,228.82
SAP 001-599-042	3	2105.507	COMMON EXCAVATION (P)	C Y	\$8.00	234	0	\$0.00	271	\$2,168.00
SAP 001-599-042	4	2105.507	GRANULAR BORROW (LV)	C Y	\$18.00	2325	0	\$0.00	2204.32	\$39,677.76
SAP 001-599-042	5	2105.601	CONSTRUCT ACCESS ROAD	LS	\$30,000.00	1	0	\$0.00	1	\$30,000.00
SAP 001-599-042	6	2118.507	AGGREGATE SURFACING (LV), CLASS 5 MOD	C Y	\$27.00	821	0	\$0.00	907.5	\$24,502.50
SAP 001-599-042	7	2118.507	AGGREGATE SURFACING (CV) CLASS 5 MOD	C Y	\$34.00	554	0	\$0.00	565.7	\$19,233.80
SAP 001-599-042	8	2442.501	REMOVE EXISTING BRIDGE	LS	\$5,000.00	1	0	\$0.00	1	\$5,000.00
SAP 001-599-042	9	2573.503	SILT FENCE, TYPE HI	L F	\$3.25	2202	0	\$0.00	2083	\$6,769.75
SAP 001-599-042	10	2573.503	FLOTATION SILT CURTAIN TYPE STILL WATER	L F	\$21.00	50	0	\$0.00	250	\$5,250.00
SAP 001-599-042	11	2574.507	COMMON TOPSOIL BORROW	C Y	\$30.00	50	0	\$0.00	110.47	\$3,314.10
SAP 001-599-042	12	2575.501	TURF ESTABLISHMENT	LS	\$10,000.00	1	0.5	\$5,000.00	1	\$10,000.00
SAP 001-599-042	13	2021.501	MOBILIZATION	LS	\$25,000.00	1	0	\$0.00	1	\$25,000.00
SAP 001-599-042	14	2411.601	STRUCTURE EXCAVATION	LS	\$2,500.00	1	0	\$0.00	1	\$2,500.00
SAP 001-599-042	15	2412.502	16X6 PRECAST CONCRETE BOX CULV END SEC	EACH	\$18,500.00	2	0	\$0.00	2	\$37,000.00
SAP 001-599-042	16	2412.503	16X6 PRECAST CONCRETE BOX CULVERT	L F	\$1,600.00	38	0	\$0.00	38	\$60,800.00
SAP 001-599-042	17	2451.507	GRANULAR BACKFILL (LV)	C Y	\$18.00	376	0	\$0.00	376	\$6,768.00
SAP 001-599-042	18	2451.507	COARSE AGGREGATE BEDDING (CV)	C Y	\$60.00	58	0	\$0.00	72.31	\$4,338.60
SAP 001-599-042	19	2511.507	RANDOM RIPRAP CLASS III	C Y	\$65.00	80	0	\$0.00	78	\$5,070.00

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 001-599-042	20	2563.601	TRAFFIC CONTROL	LS	\$10,000.00	1	0	\$0.00	1	\$10,000.00
Base Bid Totals:								\$5,000.00		\$303,871.33

Project Category Totals			
Project	Category	Amount This Request	Amount To Date
SAP 001-599-042	Participating	\$0.00	\$151,476.60
SAP 001-599-042	Non-Participating	\$5,000.00	\$152,394.73

Contract Change Item Status											
Project	CC	Line	Item	Unit Price	Contract Quantity	Contract Amount	New Item or Adj to Existing	Quantity This Request	Amount This Request	Quantity To date	Amount To date
SAP 001-599-042	CO1	21	2105.507 MUCK EXCAVATION (LV) (C Y)	\$12.00	34	\$408.00	ITM	0	\$0.00	34	\$408.00
Contract Change Totals:									\$0.00		\$408.00

Contract Change Totals			
Number	Description	Effective Date	Amount
1	During construction of the road embankment, it was necessary for the contractor to excavate unstable muck material from Sta. 5+72 LT to Sta. 5+83 LT and from Sta. 6+09 LT to Sta. 6+17 LT and dispose of the material offsite. The contractor agreed to perform the muck excavation for \$12.00 per CY (LV) for all costs associated with the excavation, hauling, and disposal of the muck material. The total quantity of muck excavation is 34 CY (LV) for a total cost of \$408.00.	10/18/2022	\$408.00

Material On Hand Additions					
Line	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line	Item	Description	Date	Added	Used	Remaining

Contract Total	\$304,279.33
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CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED February 27, 2024

By Commissioner: xxx

20240227-xxx

Final Contract Payment (#20221)

WHEREAS, Contract No. 20221 has in all been completed, and the County Board being fully advised in the premises.

NOW THEREFORE BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Marvin Tretter Inc. in the amount of \$7,992.79.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 27th day of February 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 27th day of February 2024

Jessica Seibert
County Administrator